



SUBDIVISION APPLICATION

APPLICANT INFORMATION

Name(s) of Applicant(s): _____

Name of Business (if applicable): _____

Mailing Address: _____

Email Address: _____ Phone Number: _____

SUBDIVISION TYPE

Full Subdivision

Agricultural Subdivision

Planned Unit Development

Minor-Lot Subdivision

Agricultural Land Exemption

Other: _____

SUBDIVISION INFORMATION

Proposed Subdivision Name (for Full Subdivisions only): _____

Subdivision Property Address: _____

Current Zoning of Parcel: _____ Tax ID Number of Parcel: _____

Proposed Development: _____

Proposed Number of Lots: _____ Acres: _____

The Town of



SUBDIVISION APPLICATION

APPLICANT SIGNATORY

I hereby certify the above and foregoing information to be true and correct to the best of my knowledge, and that I am the current owner of record, or that I have attached hereto a notarized statement from the owner of record certifying his knowledge of my application for Subdivision, and my intended use of the property listed herein.

DATED this _____ day of _____, 20_____.

Applicant

HATCH TOWN APPROVAL

Date of Issuance: _____

Planning Commission Chair

Mayor, Hatch Town

HATCH TOWN CONTACT INFORMATION

Hatch Town Hall, 49 West Center Street, Hatch, UT 84735

Mailing Address: Hatch Town, P.O. Box 625, Hatch, UT 84735

Email Address: hatchcut@scinternet.net

Office Phone: (435) 7354364



SUBDIVISION APPLICATION CHECKLIST

- The applicant shall **submit the Preliminary Subdivision Application** to the Town for review.
- Once approved by the Town, the applicant shall **submit the Formal Subdivision Application**, including:
 - approval from the Southwest Utah Public Health Department for the **Subdivision Feasibility Study**;
 - payment of all applicable fees** resulting from the application (i.e., subdivision, zone change, etc.);
 - one 24" x 36" **final subdivision plat** on Mylar drawn by a licensed surveyor in the State of Utah;
 - evidence of **recordable deeds** for all proposed lots for all processes except the Full Subdivision;
 - proof of ownership** via vesting deed;
 - copy of master tax roll record to **prove no back taxes** are owed;
 - evidence of **water rights** for all proposed lots;
 - for a Full-Subdivision application, a **detailed infrastructure plan** for proposed roads, water lines, wastewater systems, power lines and other proposed utilities or services; and
 - attached **zone change application**, if applicable.
- Once the Formal Subdivision Application has been submitted and approved by the Town, the applicant shall present the subdivision request to the **Planning Commission** in a Public Meeting.
- Once the Planning Commission has reviewed the request in a Public Meeting and recommended approval, the applicant shall present the subdivision request to the **Town Council** in a Public Meeting.
- After the Subdivision is approved by the Town Council, the applicant shall **file the Subdivision Plat and Record the Deeds at the Office of the County Recorder**.